

## Risk Assessment

Name of location	Langton Hall	Date of risk assessment	22 <sup>nd</sup> August 2022	Name of who undertook this risk assessment	Stuart Collett / Steve Hugh
------------------	--------------	-------------------------	------------------------------	--------------------------------------------	-----------------------------

Hazard Identified? / Risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?	What has changed that needs to be thought about and controlled?
Hazard - Slips, Trips & Falls Risk - Cuts, Bruises, abrasions & Sprains	Leaders, Visitors, Young Leaders, Scouts	<p>Good housekeeping - Keeping floors clean and dry (Use signs as appropriate)</p> <p>Suitable adult supervision to be provided</p> <p>First aiders / First Aid Kit available (Main foyer and kitchen)</p> <p>Car park surface maintained to be as even as possible.</p> <p>Parking spaces for visitors with disabilities available next to hall entrance.</p> <p>Good lighting in car park and all rooms and corridors in hall.</p> <p>Users know (through hire agreement) to clear up spillages immediately and know where equipment for this is kept.</p> <p>Carpeted flooring at front entrances to stop rain water being carried in to building.</p> <p>No storage in corridors.</p> <p>No trailing electrical leads/cables</p>	

Additional information can be found in the [Safety Checklist for Leaders](https://scouts.org.uk/safety) and other information at [scouts.org.uk/safety](https://scouts.org.uk/safety)

HQ Template Published February 2019

## Risk Assessment

<p>Hazard - Kitchen Risk - Burns, Scalds, knife cuts &amp; Broken glass</p>	<p>Leaders, Visitors, Young Leaders, Scouts</p>	<p>Ensure a competent adult is overseeing the young people Ensure the level of supervision and number of people in kitchen is appropriate for the age of those involved Ensuring that safety rules are discussed and understood. Limit the access to the kitchen to those only involved in the activity. Ensure when cooking, long hair is tied back and clothes are suitable. Ensure everyone understands the activity taking place and their roles within the activity Recognise and allow for the capabilities of the young people involved Hot drinks must not be left unattended near the young people.</p>	
<p>Hazard - Access to loft areas Risk - Fall from height</p>	<p>Leaders, Visitors, Young Leaders, Scouts</p>	<p>Access to be limited to adults only. Ladder to be correctly installed and secured If using stepladder check condition of ladder and have two people working together.</p>	
<p>Hazard - Manual handling Risk - Back /muscle Strain / Strain</p>	<p>Leaders, Visitors, Young Leaders, Scouts</p>	<p>Suitable adult supervision to be provided to ensure a safe lift. Two people lift to be used where necessary</p>	
<p>Hazard – Gas Equipment (Boiler/Gas hobs) Risk – Fire/Explosion/Asphyxiation</p>	<p>Leaders, Visitors, Young Leaders, Scouts</p>	<p>Yearly service and safety certification – completed April 2022.</p>	

Additional information can be found in the [Safety Checklist for Leaders](https://scouts.org.uk/safety) and other information at [scouts.org.uk/safety](https://scouts.org.uk/safety)

HQ Template Published February 2019

## Risk Assessment

Hazard – Gas Cylinders Risk – Fire/Explosion/Asphyxiation	Leaders, Visitors, Young Leaders, Scouts	Currently gas cylinders stored offsite until suitable storage facility is available.	Suitable external storage facility required
Hazard – Hazardous products Risk – People cleaning, risk skin problems, eg dermatitis and eye damage, from direct contact with cleaning chemicals. Vapour may cause breathing problems	Leaders, Visitors, Young Leaders Scouts	Mops, brushes and strong rubber gloves provided. Cleaning products marked 'irritant' replaced with milder alternatives. Cleaner trained to use products safely, eg follow instructions on the label, dilute properly and never transfer to an unmarked container. Cleaning products stored securely Wet floor sign to be used.	
Hazard – Electricity Risk – Users risk electric shocks or burns from faulty equipment or installation.	Leaders, Visitors, Young Leaders, Scouts	Fixed installation correctly installed, checked by qualified electrician, and inspected regularly. All repairs by qualified electrician. Portable equipment checked for visual signs of damage before use. Hall users know they are responsible for any equipment used on site Remind users that portable equipment considered unsafe should be marked and taken out of use	
Hazard – Stored Equipment Risk – Users could be injured by collapsing stacks	Leaders, Visitors, Young Leaders, Scouts	Users know that they must stack tables and chairs carefully so that they do not collapse Storage racking should be appropriately loaded and secured.	

Additional information can be found in the [Safety Checklist for Leaders](https://scouts.org.uk/safety) and other information at [scouts.org.uk/safety](https://scouts.org.uk/safety)

HQ Template Published February 2019

## Risk Assessment

<p>Hazzard – Fire Risk – If trapped, staff could suffer fatal injuries from smoke inhalation/burns</p>		<p>Fire risk assessment completed and necessary action taken Redwood Fire Ltd. Fire equipment installed serviced and in place - ISF Fire Protection – Check equipment as part of the fire alarm check, service yearly. Evacuation point on the opposite side on the road opposite front of hall. Fire evacuation plan explained to current users.</p>	<p>Fire evacuation plan to be placed in foyer.</p>

**Review due: January 2023**

*A risk assessment needs reviewing if circumstances change but also schedule regular reviews to ensure they are current, perhaps every 12 months? The review must include a detailed look at each element of the risk assessment in order to establish if any change is required.*