

Risk assessment

Name of activity, event, and location	8 th Chelmsford, Guide dog Visit, Taking part in an externally led activity at the meeting place.	Date of risk assessment	16/05/2023 22/01/2024	Name of person doing this risk assessment	Vicki Carcary/ Kerri Jeffrey
		Date of next review	22/01/2025		

What could go wrong? What hazard have you identified? What are the risks from it?	Who is at risk?	What are you going to do about it? How are the risks already controlled? What extra controls are needed? How will they be communicated to young people and adults and remain inclusive to all needs?	Review & revise What has changed that needs to be thought about and controlled?
Dog getting over excited when interacting with people. <ul style="list-style-type: none"> Young person knocked to the ground. Young person scratched by the dog. Young person bitten by dog. 	Young People, Leaders, Adult helpers	<p>The dog will always be in the care of a responsible adult and will never be allowed to roam freely.</p> <p>Young people will not be left unsupervised with the dog.</p> <p>Young people will be informed at the start of the meeting how to behave while the dogs are present at the meeting.</p>	
The dog causing allergies	Young people, Leaders, Adult helpers	<p>Parents and Leaders to be asked before the meeting if anyone has any known allergies.</p> <p>Young people and adults will have the opportunity to interact with the dog as they wish and those with allergies will be able to opt out of the interaction.</p> <p>Young people will be asked to wash their hands after active interaction with the dog.</p>	
Getting germs from the dog <ul style="list-style-type: none"> Young person and adults may contract diseases that can be carried by dogs 	Young people, Leaders, Adult helpers	<p>Should the dog defecate in the hall, the trainer will pick up immediately and dispose of it in a safe way.</p> <p>The area will be disinfected as required.</p>	
Inappropriately organised or led activities – Risk of harm from activity, Safeguarding issues	Young people, leaders	<p>All activities delivered by an external provider must also be run in line with Scouts POR requirements – check POR when arranging.</p> <p>Check guidance on qualifications and insurance as laid out in fact sheet FS120086 on using external providers</p>	

You can find more information in the [Safety checklist for leaders and at scouts.org.uk/safety](#)

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		<p>External instructors must not have unsupervised access to young people.</p> <p>Leaders to interact in a positive way with visitors/ instructors, taking note of safety advice and instruction given to YP</p> <p>Be prepared to challenge any actions you may consider are unsafe or inappropriate and to stop the activity if you consider it remains unsafe.</p> <p>Be prepared to cancel attendance at the activity (have a contingency plan) if planned safety measures cannot be met – eg. Adult helpers drop out at the last minute</p> <p>If the external visitor is providing resources for activities they have planned they will need to provide a risk assessment prior to the activities taking place for review of the leadership team.</p>	
<p>Behaviour: overexcitement and not following rules or instructions could lead to accidents.</p>	Young people	<p>Explain to the young people, at the start of the activity, the need to listen carefully to the visitors/ instructors and obey their rules.</p> <p>Leaders to support external visitors/ instructors by maintaining supervision and behavioural guidance for YP</p> <p>Monitor the mood level throughout the activity.</p> <p>Have a clear location for those not participating in the activity.</p> <p>Ensure there are enough adults to safely monitor all YP at all times, this may be more than minimum ratio</p>	

Don't forget, as part of your programme planning, you should have contingency activities in reserve just in case you can't do what was planned or you need to stop half way through. Make sure this is shared with those involved, so everyone knows how to respond. You should have risk assessed contingency activities prior to them taking place and communicated key information to those involved as with all activities.

You can find more information in the [Safety checklist for leaders](https://scouts.org.uk/safety) and at scouts.org.uk/safety

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