

## Risk assessment

Name of activity, event, and location	DIY Projects Section meetings / Camping/ Scout HQ / Scout Campsite	Date of risk assessment	March 2022 17/5/23, 17/5/24, 30/3/26	Name of person doing this risk assessment	Stuart Collett, Mike Cook
		Date of next review	29/3/27		

What hazard have you identified? What are the risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?	What has changed that needs to be thought about and controlled?
<p><b>A hazard</b> is something that may cause harm or damage. <b>The risk</b> is the harm that may occur from the hazard.</p>	For example: young people, adult volunteers, visitors	<p><b>Controls</b> are ways of making the activity safer by removing or reducing the risk. For example, you may use a different piece of equipment or you might change the way you do the activity.</p>	Keep <b>checking</b> throughout the activity in case you need to change what you're doing or even <b>stop</b> the activity. This is a great place to add comments which will be used as part of the review.
Inexperience – Injury when using tools	All	<ul style="list-style-type: none"> <li>Age appropriate tasks to be chosen for specific sections</li> <li>Remove high risk activities for younger section, i.e. Cut or drill the wood prior to the activity session</li> </ul>	
Slips, Trips & Falls	All	<ul style="list-style-type: none"> <li>Visually inspect the area at the beginning of the activity, check for trailing leads, ropes, obstacles that could create a trip hazard</li> <li>Any spillages to be cleared up as soon as reasonably practicable.</li> <li>Covered footwear to be worn</li> </ul>	
Use of Hand Tools – Injury, Sprains (Hammers, Screwdrivers, Spanners etc.)	All	<ul style="list-style-type: none"> <li>Tools to be suitable for the age group taking part in the activity.</li> <li>Only to be used by competent users or under supervision of a competent Leader</li> <li>Correct PPE to be worn as shown by signage on the tool.</li> <li>Tools only to be used for their intended purpose</li> <li>Tools to be checked for damage prior to use. Any broken or damaged tools belonging to the Scout Group are to be quarantined and reported to the QM</li> </ul>	
Sharps – Cuts & Injury (Knives, Chisels, etc.)	All	<ul style="list-style-type: none"> <li>Age appropriate sharps to be used; i.e. safety knives or scissors for younger sections</li> <li>Leaders to ensure the same number of sharps are returned at the end of each activity i.e. count in and out.</li> </ul>	

You can find more information in the Safety checklist for leaders and at [scouts.org.uk/safety](https://scouts.org.uk/safety)

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		<ul style="list-style-type: none"> <li>Participants to be seated whilst using sharps and prohibited from running with sharps</li> <li>Sharps are to be stored in a secure box when not in use</li> <li>Adults or young leaders to supervise young people when sharps are being used</li> </ul>	
Use of Power Tools – Injury (Drills, Powered Saws etc.)	All	<ul style="list-style-type: none"> <li>Tools to be suitable for the age group taking part in the activity.</li> <li>Only to be used by competent users or under supervision of a competent Leader</li> <li>Correct PPE to be worn as shown by signage on the tool, (Glove, Safety Glasses, Ear protection etc.)</li> <li>Tools only to be used for their intended purpose</li> <li>If using extension leads, ensure they do not cause a trip hazard and any sockets are covered to protect from debris</li> <li>Other persons in the vicinity are to be warned prior to using any power tools.</li> <li>Tools to be checked for damage prior to use. Any broken or damaged tools belonging to the Scout Group are to be quarantined and reported to the QM</li> </ul>	
Paint, Glues, Solvents & Chemicals – Inhalation of chemicals	All	<ul style="list-style-type: none"> <li>Area to be well ventilated whilst using Glue, Solvents &amp; Chemicals , consider using outside if appropriate</li> <li>Manufactures guidelines and instructions to be followed, including PPE requirements</li> <li>Leaders to brief young persons on how to correctly use the items prior to use</li> <li>Adults or young leaders to supervise young people when Glue, Solvents are being used</li> <li>All substances to be disposed of in accordance with the manufacturers instructions</li> </ul>	
Electricity – Electric Shock, injury	All	<ul style="list-style-type: none"> <li>The project is to be electrically isolated from the mains supply or batteries prior to removing any covers.</li> <li>Projects are to be checked by a competent leader before being switched on</li> <li>Any electrical projects are to be RCD Protected</li> </ul>	
Failure of Equipment – Injury	All	<ul style="list-style-type: none"> <li>Equipment to be checked for damage prior to use; any damaged equipment is to be reported to the QM and not used</li> <li>Equipment only to be set up by or under supervision by competent Leaders</li> </ul>	
Behaviour	All	<ul style="list-style-type: none"> <li>Behavioural expectations of all persons involved in the activity to be briefed before the activity commences</li> </ul>	

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Supervision	All	<ul style="list-style-type: none"><li>Supervision of YP to be within minimum ratios as specified in POR.</li></ul>	
First Aid	All	<ul style="list-style-type: none"><li>At least one leader to hold a current first aid qualification and to have easy access to a first aid kit suitable for the activity.</li></ul>	

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