

Risk assessment - Archery

Name of activity, event, and location	8 th Chelmsford Scouts - Archery	Date of risk assessment	06/05/2026	Name of person doing this risk assessment	Kerri Jeffrey
		Date of next review	06/05/2027	Version	1.0

What hazard have you identified? What are the risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?	What has changed that needs to be thought about and controlled?
A hazard is something that may cause harm or damage. The risk is the harm that may occur from the hazard.	For example: young people, leaders, visitors	Controls are ways of making the activity safer by removing or reducing the risk from it. For example, you may use a different piece of equipment or you might change the way you do the activity.	Keep checking throughout the activity in case you need to change what you're doing or even stop the activity. This is a great place to add comments which will be used as part of the review.
Misuse of the bows and arrows	All present	Instructions are given and participants are quizzed to verify their understanding before the activity takes place. Activity supervised at all times by GNAS / Archery GB Qualified / Scout Activity Permit and experienced instructors to ensure that the rules are complied with. No open 'toed' sandals, just in case arrows are dropped.	
Impact From Arrows	All present	Activity supervised at all times by a GNAS / Archery GB Qualified / Scout Activity Permit instructor to ensure that the rules are explained and to ensure their compliance by participants, Target Bosses and Netting are checked regularly and before each session by the Instructor, to ensure arrows stay within the range.	
String Bruising Arm	Participants	Long sleeves are encouraged and Bracers must be worn by participants during shooting.	
Behavioural expectations	All present	Activity supervised at all times by a GNAS / Archery GB Qualified / Scout Activity Permit Qualified Instructor and group leaders instructed that they are to ensure that their group complies with the operating rules and follow instructions given concerning the waiting area, spectator line and shooting line Groups are limited to 12 participants in the range per instructor. If inappropriate behaviour carries on after a warning either those	

You can find more information in the Safety Checklist for Leaders and at scouts.org.uk/safety

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		responsible will be removed from the range or the session will be stopped by the instructor.	
Unauthorised Use of equipment and range.	All present	The range is always supervised when opened. All equipment must be locked away, in-store, when the range is unsupervised,	
Equipment Failure	All present	Equipment is checked before use, and problems reported on the Activity Log Sheet. Faulty equipment is removed from service until repaired by a coaching officer/equipment officer.	
Slips And Trips	All present	Archery Range checked and walked, before use, by the instructor. Participants will be told not to run anywhere on the range.	
Impact From Rear Of Arrow	All present	Participants will be instructed on the correct method of walking to the targets, removing and holding of arrows, All participants will be asked to collect the same amount of arrows they shot. Coaches to check all arrows are collected at the end of every round. as no arrows are to be left on the field at the end of the session.	
Arrow deflection/rebound	All present	The archery range is to be set up following the Archery GB range layout. All participants not shooting will be asked to wait behind the waiting line and will be supervised by the Scout leaders. All participants shooting will be on the shooting line, supervised by qualified Archery GB coaches.	

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DOCUMENT VERSION CONTROL

Version Number	Changes Made	Changes Made By	Date
1.0	Document Version Control Log Created	Kyla Flack	16/09/2026

